



Reference no

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	Minety Village Hall		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Malmesbury
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>What is your project?</b>  <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	Much needed refurbishment of the Village hall toilet facilities which are in bad decorative order and need updating to improve hygiene and amenity
Where will your project take place?	Minety Village Hall, Hornbury Hill, Minety, Malmesbury, Wiltshire, SN16 9QH
When will your project take place?	End or March 2011
How many people will benefit from your project?	180 users weekly & 60 users monthly
<b>How does your project demonstrate a direct link to the community plan for your area?</b>  <b>Please provide a reference/page no.</b>	Providing high quality Community facilities  12

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

Taken in the context of an area plan, this is a minor project that aims to improve community facilities

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

The condition of the toilets in the Village Hall have deteriorated over the years and the Management Committee unanimously voted to take urgent action to improve these facilities for the benefit of the Village Hall users.

**Any other information about your project.**

Where possible, local Tradesmen have been selected to do the work thus supporting the local economy. Costs have been kept to a minimum by choosing adequate but less expensive replacement equipment and materials.

### 3 - Management

**How many people are involved in the management of your group/organisation?**

**Of these, how many are:**

**Over 50 years**

**Male**

**Female**

**25 – 50 years**

**Male**

**Female**

**Under 25 years**

**Male**

**Female**

**Disabled People**

**Male**

**Female**

**Black and Minority Ethnic people**

**Male**

**Female**

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The toilets project is relatively minor and will take only 2/4 weeks to complete. If absolutely necessary funds will be taken from own reserves

**If you were not awarded the full amount requested, what would be the impact on your project?**

Other sources of grant income will be investigated, This project is the first Priority of 6 projects at a total cost of £14,083.54 needed to repair and update the Village Hall with the objective of making it more attractive to existing and potential users. Should funding not materialise for this project, the Management Committee will need to review the project list and make cuts. The toilets project is considered vital, accordingly this will most likely be funded from own reserves.

**How will you know whether your project has made a difference in the community?**

Feedback from Hall Users and an increase in hall usage.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

An Application will be made for a Lottery Grant to cover the remaining projects

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:** 31Oct2010

**Month:** October

**Year:** 2010

**A - Total income:**

£10,581.26

**B - Minus total expenditure:**

£15,136.90

**Surplus/deficit for year: (A minus B)**

£-4,555.64

**Free reserves held:**

£8,161.11

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Labour & decorative materials	£2,369	Own fundraising/reserves	C	£1,500
New mens Urinal	£507			£
New Taps	£131	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£3,008.36</b>	<b>Total Project Income</b>		<b>£1,500</b>

<b>Total project income B</b>	£1,500
<b>Total project expenditure A</b>	£3,008
<b>Project shortfall A – B</b>	£1,508
<b>Award sought from Wiltshire Council Area Board</b>	£1,508
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	HSBC
<b>Please give the title name of the organisations' bank account e.g. current</b>	Minety Village Hall Current Account

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

